

Hawaii Catholic Schools Office Employment Application

Last Name	First	Middle	Social Security No.
Mailing Address			Telephone
Religion: <input type="checkbox"/> Roman Catholic <input type="checkbox"/> Other _____		Are you authorized to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No Explain: _____	Fax: Email:

Preferences

(Please check all applicable items)

Availability:

Date: _____

- Full Time
- Part Time
- Substitute
- Tutor

Island:

- Oahu
- Maui
- Hawaii
- Kauai

Grade Level:

- | | |
|----------------------------|-------------------------------|
| <input type="checkbox"/> P | <input type="checkbox"/> 4 |
| <input type="checkbox"/> K | <input type="checkbox"/> 5 |
| <input type="checkbox"/> 1 | <input type="checkbox"/> 6 |
| <input type="checkbox"/> 2 | <input type="checkbox"/> 7-8 |
| <input type="checkbox"/> 3 | <input type="checkbox"/> 9-12 |

<p>Administrative Areas:</p> <ul style="list-style-type: none"> <input type="checkbox"/> ELC Director <input type="checkbox"/> Elementary Principal <input type="checkbox"/> Secondary Principal 	<p>Teaching Areas: [specify]</p> <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> Early Childhood Ed.</td> <td><input type="checkbox"/> Language Arts: _____</td> </tr> <tr> <td><input type="checkbox"/> General Elementary</td> <td><input type="checkbox"/> Mathematics: _____</td> </tr> <tr> <td><input type="checkbox"/> Religion</td> <td><input type="checkbox"/> Science: _____</td> </tr> <tr> <td><input type="checkbox"/> Social Studies</td> <td><input type="checkbox"/> Counseling</td> </tr> <tr> <td><input type="checkbox"/> Hawaiian Studies</td> <td><input type="checkbox"/> Health</td> </tr> <tr> <td><input type="checkbox"/> Art <input type="checkbox"/> Music</td> <td><input type="checkbox"/> P.E. <input type="checkbox"/> Coach</td> </tr> <tr> <td><input type="checkbox"/> Library Science</td> <td><input type="checkbox"/> Other: _____</td> </tr> </table>	<input type="checkbox"/> Early Childhood Ed.	<input type="checkbox"/> Language Arts: _____	<input type="checkbox"/> General Elementary	<input type="checkbox"/> Mathematics: _____	<input type="checkbox"/> Religion	<input type="checkbox"/> Science: _____	<input type="checkbox"/> Social Studies	<input type="checkbox"/> Counseling	<input type="checkbox"/> Hawaiian Studies	<input type="checkbox"/> Health	<input type="checkbox"/> Art <input type="checkbox"/> Music	<input type="checkbox"/> P.E. <input type="checkbox"/> Coach	<input type="checkbox"/> Library Science	<input type="checkbox"/> Other: _____
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Professional Information

Undergraduate Education

Institution	City/State	From: Mo/Yr.	To: Mo/Yr.	Degree Earned	Field

Graduate Education

Credits Subsequent to the Bachelor Degree, Excluding Graduate Work

Institution	City/State	From: Mo/Yr.	To: Mo/Yr.	Degree Earned	Field

Professional Credential(s), If Any

Type	City/State	Certificate No.	Date Issued	Expiration

List all Full Time Educational Experience In Order of the Most Recent School

School	Position	City/State	Total # Yrs.	From: Mo/Yr.	To: Mo/Yr.	Grade/Subject	Reason for Leaving
			Summary of Totals				
Catholic Schools in Hawaii:			_____ Years			_____ Additional Semester	
Other U.S. Schools:			_____ Years			_____ Additional Semester	
Foreign Schools:			_____ Years			_____ Additional Semester	

Please answer the following questions after you have read all enclosures.

1. Do you support the Diocesan Philosophy of Education? Yes No
 2. Do you support the Diocesan Religious Requirements? Yes No
 3. Please comment on "NO" responses to questions 1 & 2: _____

 4. Are you able to perform the essential functions of the job you are applying for with or without accommodation? Yes No
 5. Have you ever been convicted of a felony? If so, please explain. Conviction of a felony does not necessarily disqualify an individual from a particular position. The circumstances will be reviewed before a decision is made. Yes No
 6. Were you ever suspended, dismissed, or asked to resign from any educational position? Yes No
 7. Have you ever had a teaching certificate suspended or revoked? Yes No
- Comments: _____
- _____

Certificate of Applicant

I hereby certify that the statements made on this application are true, complete, and correct to the best of my knowledge and belief. I understand that terms of my contract shall be subject to change should the information I have provided be inaccurate or cannot be officially verified, and that willful omissions and falsifications are grounds for immediate dismissal.

I hereby authorize prospective Catholic school employers to obtain information from my current employers, past employers, and from any individual listed on this application and the attached forms, or to otherwise verify the information I provided. I waive the right to hold liable those persons who provide requested information. I understand that such information shall to be absolutely privileged, confidential, and used only in determining qualifications for employment and assignment.

Signature _____ Date _____